



Axon Property Management is one of Kingston's leading property management firms specializing in providing rental property owners with full-service property management. Axon currently manages a diversified residential and commercial portfolio of over 1,000 units and 2,400 tenants. We are a fast paced and driven team focused on client success. Axon Property Management was a Kingston based start-up in 2015 managing one single house and have grown exponentially since then to reach where we are today. The owners of Axon are Queen's University graduates, and many staff members are Queen's or St. Lawrence graduates from the past 10 years.

Our company atmosphere is based upon our young, hustling attitudes and willingness to get any job done. We've created a great platform for ourselves and our employees to succeed. Now we're looking for another fun, active team member to help us continue to expand in the property management space and provide great service to rental property owners as well as our tenants.

Axon is hiring for the role of **Maintenance Technician**, with main responsibilities including but not limited to:

- General maintenance & upkeep at residential properties as well as preventative maintenance
- Residential renovations including painting, flooring, kitchens, windows, doors, and bathrooms
- Minor masonry & parging work
- Using ladders and power tools to perform required maintenance
- Using company email and ability to load property photos to Axon's property management software daily

We are looking for candidates with the following education, experience and attributes:

- High School diploma is required
- Knowledge and experience with general maintenance and use of power tools is required
- Knowledge and experience of different construction materials required
- Strong organizational skills, ability to prioritize important tasks and accountable for their performance to get jobs done and done well
- Clean driving record and valid Ontario Drivers license
- Ability to work in fast based environment, lift reasonably heavy loads and solve problems

The role is based in Kingston, Ontario at all properties managed by Axon Property Management. We manage a diversified portfolio of larger apartment buildings, student rentals, single family homes and small multi-unit buildings. Our head office is located at 426 Barrie Street, in Downtown Kingston.

The role is a full-time, permanent salaried position with a flexible starting date. Compensation includes 3-weeks paid vacation and complete benefits package implemented following a probationary period. Hours of operation are Monday – Friday, 8:30am – 4:30pm. Off hours work may be required from time to time.

Our ideal candidate is hard working, skilled at working with their hands and can multi-task to solve problems.

Salary will be based on experience and education.

To apply please forward your resume to kingston@axonproperties.ca